

1. Dacono residents over the age of 18 may reserve the pavilion located in Clem Dufour Park for small functions and gatherings. A \$25.00 fee per time slot (limit of two time slots per reservation) and \$50.00 refundable security deposit is required. The security deposit will be released once an inspection is completed and the facility is found to be in satisfactory condition. (No damage and no cleaning is needed.)
2. The pavilion is NOT available for reservation by businesses, or public organizations.
3. The Dacono resident signing the agreement must be in attendance at the pavilion all times during the function.
4. The Dacono resident signing the agreement shall be responsible for clean up of the pavilion and amenities area including removal of trash. This clean up must occur at the conclusion of the event, not the next day. Failure to leave the area in a reasonably clean manner may result in additional fees being assessed for clean up and/or denial of future use.
5. The Dacono resident signing the agreement shall be responsible for any damages resulting from the scheduled event or caused by a guest in attendance.
6. Reservations are accepted on a first come, first served basis. Therefore, it is recommended that reservations for the use of the pavilion be made at least (7) days prior to the function and can be made at **Dacono City Hall, 512 Cherry Avenue, Monday through Friday from 8:00am until 5:00pm**. The Dacono resident must sign a release of liability waiver and all fees and deposits must have been paid in order to finalize the reservation.
7. Reservations are necessary in order to avoid the confusion of more than one party, or event taking place at one time. Reservations **DO NOT** exclude the use of the park facilities by other Dacono residents. Grassed areas surrounding pavilions are not included as a part of the reservation. **If there is a conflict with a reservation, please contact Weld County Regional Communications at 720-652-4222.**
8. The pavilion has an occupancy limit of 40 people.
9. **Alcoholic beverages and glassware are not permitted in the park!!!**
10. Reserved pavilions have priority over other users. All other pavilion use is on a first come first served basis.
11. Electricity is available at the pavilion, please use caution.
12. If you find the pavilion is in poor condition when you arrive, please take photos and text them immediately to 303-598-1704. This is for your protection, as you will be held responsible for any damage.
13. The City of Dacono reserves the right to cancel any reservation if the reservation use is misrepresented by the reserving party.
14. Chaperones over the age of 18 are required for all teenage parties.
15. When hanging decorations in the pavilions, please use material that can be easily removed and will not cause permanent damage (for example: masking tape or rope).
16. Inflatable play structures or BBQ grills (gas, or charcoal) are NOT allowed.
17. Pavilion Reservations hours are from 8 a.m. to 8 p.m. in 4-hour time slots (includes set up & clean up.)
18. Please remain aware of the City noise ordinance and be considerate towards other park users.
19. All functions must be held in compliance with all applicable public health orders.

## **-Renter Copy-**

### **CITY OF DACONO RESERVATION CONTRACT AND WAIVER AND RELEASE OF ALL CLAIMS**

I agree to waive and relinquish all claims I may have as a result of using the Pavilion against the City of Dacono (the City) and its officers, agents, servants, and employees.

I do hereby fully release and discharge the City and its officers, agents, servants and employees from any and all claims from injuries, including death, damage or loss which I may incur, or which may be incurred by any person(s) that I may invite or bring with me to any City facility or grounds.

I further agree to indemnify and hold harmless and defend the City and its officers, agents, servants and employees from any and all claims from injuries, including death, damage or loss which I may have, or which any person (s) that I may invite or bring with me to any City facility or grounds.

I have read the waiver, reservation form and rules & regulations and agree to comply with the stated terms and conditions of each document. Any failure to comply with the terms and conditions will result in the forfeiture of my deposit.

Signature \_\_\_\_\_

Name Printed \_\_\_\_\_

Date \_\_\_\_\_

#### **Useful Phone Numbers**

Dacono City Hall [Monday – Friday 8am to 5pm].....303-833-2317

Dacono Police Department [dispatch, non-emergent].....720-652-4222

Life-Threatening Situations..... 911

# Pavilion Reservation Form

**PLEASE COMPLETE THE FOLLOWING INFORMATION  
AND RETURN IT WITH YOUR SIGNED CONTRACT**

EVENT

1. Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Email : \_\_\_\_\_  
 Home Phone: \_\_\_\_\_  
 Cell Phone: \_\_\_\_\_

2. Date of your event: \_\_\_\_\_

3. Type of event: \_\_\_\_\_

4. Check time slot and enter \$25.00 fee per time slot [limit of two time slots per reservation]

- |                                     |             |                |
|-------------------------------------|-------------|----------------|
| <input type="checkbox"/>            | 8 am – Noon | _____          |
| <input type="checkbox"/>            | Noon – 4 pm | _____          |
| <input type="checkbox"/>            | 4 pm – 8 pm | _____          |
| <input checked="" type="checkbox"/> | Deposit     | <u>\$50.00</u> |

*Please keep fee payment  
separate from the security deposit*

**Total Due:** \_\_\_\_\_

5. Security deposit mailing address, *if different from above*: \_\_\_\_\_  
 \_\_\_\_\_

6. Number of guests (occupancy limit 40): \_\_\_\_\_

7. Additional information or notes: \_\_\_\_\_  
 \_\_\_\_\_

NAME

DATE  
\*\*OFFICE USE ONLY\*\*

- \*\*Office Use\*\***
- |                          |                             |
|--------------------------|-----------------------------|
| <input type="checkbox"/> | Waiver & Res. Form Received |
| <input type="checkbox"/> | Deposit and Fee Received    |
| <input type="checkbox"/> | Verify w/ PW                |
| <input type="checkbox"/> | Deposit refunded            |

Date & Initial \_\_\_\_\_

**-City of Dacono Copy-  
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Signature \_\_\_\_\_

Name Printed \_\_\_\_\_

Date \_\_\_\_\_